Registration Form
Young England Kindergarten, Barnes

Please complete this form in as much detail as possible. We need this information to be able to process your application for a place for your child.

Your child					
Surname					
First names (please underline the child's preferred name)					
Date of birth					
Gender					
First and second languages spoken (if applicable)					
Nationality					
Proposed year of entry					
Proposed term of entry Spring Term (January – April), Summer Term (April to July) or Christmas Term (September – December)					
First signatory					
Title (e.g. Mr, Mrs, Ms)					
Full name					
Relationship to child					
Contact telephone number		**Evening (if different)**		**Mobile (if different)**	
Email address					
Address (including postcode)					
Occupation					
Second signatory					
Title (e.g. Mr, Mrs, Ms)					

Full name					
Relationship to child					
Contact telephone number		**Evening (if different)**		**Mobile (if different)**	
Email address					
Address (including postcode)					
Occupation					

Please confirm with which signatory the child normally lives			
First signatory		Second signatory	

Other people with parental responsibility

Please provide the name(s) and current address(es) of any other person with parental responsibility (i.e. legal responsibility) for the above named child. Their consent to the child attending the Nursery will be required if an offer of a place is made.

Title	
Full name	
Address (including postcode)	

Connections with the Nursery

Please mention here the names of any other members of the family attending the Nursery or registered for entry, or any other connection with the Nursery

Please indicate how you first heard of the Nursery

Local reputation		Present nursery		Friends	Advertisement	
Website		Social media		Other (please give details)		

Please complete the attached Confidential Information Form if applicable, in order to assist us with making any special arrangements which are required for Nursery visits*

Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements of the Nursery at the time offers are made. A copy of the Nursery's *Terms and Conditions* will be supplied on request. Please return your completed form to: admin@youngenglandkindergarten.co.uk

How we will use the information provided in this form

This information will be used by the Nursery during the admissions process. For example, the Confidential Information Form will be used to ensure that we have made any reasonable adjustments / suitable arrangements for your child when they visit the Nursery and subsequently if they are offered a place.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

If your child joins the Nursery we will use the information on this form in accordance with our privacy notices for pupils and parents. Both of these documents are published on the Nursery's website.

I / We have paid by bank transfer the non-refundable registration fee of £75 before returning this completed application form duly signed by me / us.

Account details for payment:

- Bank: NatWest
- Account name: Young England Kindergarten (Barnes)
- Account number: 23949104
- Sort code: 60-05-34
- Please state your child's surname as the reference.

Signatures

	First signatory	**Second signatory**
Signature*		
Name in full* (please include all names)		
Date of birth*		
Relationship to child*		
Date		

Confidential Information Form

All information received in this form will be treated in confidence.

Child's full name	
Name of first signatory (as appears on the registration form)	
Name of second signatory (as appears on the registration form)	

Please disclose any medical condition, health problem or allergy affecting your child.

It will also help us plan for your child's arrival, if you can let us know of any of the following, if applicable to your child:

- learning difficulty
- special educational need
- disability
- behavioural, emotional and / or social difficulty.

The information provided in this form will enable the Nursery to consider any special arrangements that it may need to make to assist your child to partake in the Nursery's admissions procedure and later if they are offered a place and subsequently enter the Nursery.

Please provide us with as much detail as possible in the space below or overleaf. Where possible, please also provide any relevant documentation such as medical reports, assessments etc.

Prior to the commencement of the admissions process, we will contact you about any special arrangements your child may require.

The information requested on this form is needed because the Nursery has contractual and statutory duties towards your child. For more information about how the Nursery will use your information and your child's information, please see our privacy notice. This document is published on the Nursery's website: https://youngenglandkindergarten.co.uk/pimlico-policies/